



# TRI-VILLAGE LOCAL SCHOOLS

## STUDENT WITHDRAWAL-TRANSFER FORM

### *Parent Intent to Withdraw*

Date of Withdrawal/Transfer: \_\_\_\_\_ Current Grade: \_\_\_\_\_

Name of Student: \_\_\_\_\_  
*Last*
*First*
*Middle*

Present Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

School Transferring to: \_\_\_\_\_

School Address: \_\_\_\_\_

School Phone # \_\_\_\_\_

Forwarding Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Parent/Guardian Student will reside with: \_\_\_\_\_

***The school listed above must send TVLSD a request for records. The withdrawal will not occur until that happens.***

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*Please note that Board Policy to release Jr. High and High School grades states that all student fees must be paid before they can be released (this also includes cafeteria fees, library books and text books).

\*\*An official transcript and other pertinent personal data may be obtained upon written request, only if student fees are paid for in full.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of School Official

\_\_\_\_\_  
Date